IT Intern – Web/software development

Job Description

This is a part-time web and software development intern position. The successful candidate will work closely with Center management and IT Specialists developing systems to support business activity and decision-making.

Responsibilities:

The candidate:

• Works with subject matter experts and internal customers to identify, collect and develop applications and content in support of business functions and clinical trial operations
• Works closely with the Associate Center Director - Technical Operations, the Chief of IT, and the Lead Software Developer to document, design, develop, test, implement, and maintain business and clinical trial operations support systems
• Supports the software development team with other projects as assigned

The ideal candidate will have web and software development experience using ColdFusion, .NET and/or SharePoint although experience with other development environments/platforms is acceptable. Knowledge and experience of software design and development principles, and software testing methodology is required. The candidate must possess as strong aptitude to learn modern technologies and skills, excellent communication and analytical skills. Proven problem-solving skills and creative thinking are highly desirable.

The successful candidate will work closely with the software design team to:

• Document system requirements
• Design and develop applications/reports (both Windows and web-based)
• Test software
• Assist in writing system support and technical documents
• Troubleshoot and diagnose reported software issues
Technical Competencies and Skills:

- Experience developing using ColdFusion, .NET and/or SharePoint
- MS SQL experience is desirable
- Self-motivated and accepts responsibility while collaborating with team members
- Strong analytical skills
- Excellent written and oral communication skills
- Detailed oriented
- Ability to prioritize multiple tasks/projects and easily adapt to changing priorities and requirements
- Ability to think and work independently with limited direct supervision
- Possess creativity to bring new ideas to the design and development of programs