



Name & Title of Requestor: \_\_\_\_\_

Destination: \_\_\_\_\_

Dates of Travel: \_\_\_\_\_

Conference Title: \_\_\_\_\_

Business Purpose (NOTE: The business purpose must state why travel is necessary & how it benefits UNM and/or the sponsored project.)

---

---

---

---

The requestor has consistently fulfilled their obligation to the University and department. Therefore is authorized to travel to honor their commitment to research, contingent on funds available in their respectable index. All aspects of this travel must comply with UNM policy and applicable official sponsored research agreement.

\_\_\_\_\_  
Darko Stefanovic  
Department of Computer Science, Chair

\_\_\_\_\_  
Date

- Attach this completed, dated & approved Travel Authorization form to the Travel Reimbursement Form
- The traveler should retain a copy of this signed form and make it available upon request from Internal Audit